

**PROGRAM DIRECTOR OF LITTLE CHILDREN'S DEVELOPMENTAL CENTER--SAN FRANCISCO'S WESTERN ADDITION COMMUNITY**  
**SALARY- UP TO \$50K (DEPENDING ON EXPERIENCE)**

**DO YOU LOVE CHILDREN AND FAMILIES** and have experience managing a Child Care Center? Then Invest in a rewarding career as a full-time Program Director at Little Children's Developmental Center (LCDC)!

If you are looking to advance in a career working with children and adolescents, LCDC may be exactly what you're looking for. We are seeking a leader with a good heart and the ability to guide our preschool to the next level.

LCDC is small, warm & nurturing preschool that blends diversity and openness with a strong dedication to developing the children in the diverse community it serves. Our preschool is located in San Francisco's Western Addition neighborhood.

Our ideal Program Director will provide strong leadership and strategic direction. Responsibilities include the overall management of the organization's programs, services, personnel, contracts, and assets in compliance with applicable California laws and regulations.

**QUALIFICATIONS:**

Bachelor's degree and a minimum of 2 years experience in the management of a childcare or early childhood services delivery system or Associate of Arts Degree and 4 years of teaching experience in a childcare services delivery system, including at least two years in a management or supervisory position or degree in Early Childhood Education or related field and minimum 2 years early childhood teaching experience, and one year of director experience in similar environment.

15 Early Childhood Ed units, excellent communication skills, supervisory and administrative experience. Candidates should be organized, computer-literate, flexible, loving, creative, able to work as a team with staff and families, and be committed to the mission and philosophy of LCDC.

Demonstrated understanding of best practice protocols as they relate to child care, youth development, cultural competency and experience working with low income African American & Latino families in an urban area. Ability to provide effective supervision, lead a team and be a support to staff. Strong organizational development, management, and planning skills. Must have high energy, professionalism and integrity. Proven track record in recruiting, developing and retaining diverse staff and volunteers. Able to pass a criminal background check and fingerprint clearance. Valid CDL required, verification of personal vehicle insurance coverage, and a driving record acceptable by the Agency's insurance company. Salary and benefits commensurate with experience.

## **HOW TO APPLY:**

Email your cover letter and resume to [info@lcdcsf.org](mailto:info@lcdcsf.org). Please indicate “Program Director” in the subject line.

LCDC is proud to be an equal opportunity employer. People of color, women and others of traditionally underrepresented groups are strongly encouraged to apply.

- Compensation: Commensurate with experience
- This is at a non-profit organization.
- OK for recruiters to contact this job poster.
- Please, no phone calls about this job!
- Please do not contact job poster about other services, products or commercial interests.